



**The Gambia - EU
Cooperation**



This Project is co-funded by the European Union

TERMS OF REFERENCE FOR SEEKING THE SERVICES OF A LOCAL MONITORING AND VISIBILITY EXPERT

Reference	Local Monitoring and Visibility Expert
Procuring organisation	European Research Institute (ERI)
Project	ENV/2018/400-378 - CONNECTING - Coastal Observer Network for moNitoring the EffeCTs of cllmate chaNge along the Gambia River

Introduction

The European Research Institute (ERI) in partnership with Makasutu Wildlife Trust (MWT) and Sahel Wetland Concern (SWC) are seeking the services of a Local Monitoring and Visibility Expert within the framework of the CONNECTING project - Coastal Observer Network for moNitoring the EffeCTs of cllmate chaNge along the Gambia River.

The CONNECTING project is co-funded by NAOSU - National Authorising Officer Support Unit, Ministry of Finance and Economic Affairs, The Gambia, within the framework of the GCCA+ Climate Resilient Coastal and Marine Zone Project for The Gambia. The project started in September 2021 and lasts 12 months. The overall objective of the project is to enhance effective collection and transmission of data on environmentally significant events and biophysical parameters to the National Environment Agency in order to help coastal communities along the Gambia River to adapt to impacts of climate change. In order to achieve this, the CONNECTING project aims at establishing a community-based Coastal Observer Network to enhance the monitoring of the sheltered coast along the Gambia River. The project will identify four priority geo-referenced cells to be monitored and build the capacity of community based organizations and individual coastal observers. The CONNECTING project is being implemented in the West Coast Region and Lower River Region, targeting 24 adult residents and two community based organizations. The final beneficiaries of the project are coastal communities located along the Gambia River, local authorities such as the Alkalou (Village Head) and the Village Development Committee (VDC).

Since the European Research Institute is based in Italy, it is looking for a local expert in The Gambia to support implementation of project activities, support project partners and act as a linking officer between ERI and the involved stakeholders. The assignment will last until the end of the project.

Objective

The main objective of this tender is to select a local monitoring and visibility expert within the CONNECTING project. The local monitoring and visibility expert will support ERI in the



The Gambia - EU Cooperation



This Project is co-funded by the European Union

implementation and monitoring of project activities and will be responsible for communication and visibility actions.

Duties

The selected local monitoring and visibility expert shall perform the following tasks:

- support the Project Manager and partners in the implementation of project activities;
- support the Project Manager and partners in the monitoring of project activities;
- participate in the development of communication and visibility actions;
- manage the relationship with local media;
- regularly visit project locations;
- act as a linking officer between ERI and the involved stakeholders
- support the Financial Manager in the collection of financial documents including documents related to procurement
- regularly produce and provide periodic reports, in accordance to the template that organisation will provide

Qualifications and experience required

The selected expert shall have:

- a Bachelor's Degree (or equivalent) in Communication, Management or related subject;
- at least five years work experience;
- previous experience in working for European projects;
- previous experience in the field of Media;
- previous experience in the field of Communication;
- good analytical skills;
- good writing skills to produce high-standard reports free of errors, inconsistency and vague/ambiguous statements;
- a good command of English.

Time frame

The deadline for submission of bids is 27th August, 2021 at 12:00 (Gambian Time). The successful bidder will be contacted within five days of the deadline and receive a contract for this service. The assignment is expected to start within five days from the signing of the contract by both parties and will last until the end of the project.

Maximum budget

The maximum budget for this service is 3,600.00 EUR. Concerning the euro-dalasi conversion, the only accepted conversion rate is the one provided by InforEuro, the tool of the European Commission, which provides the official monthly accounting rates for the euro. The conversion rate used for this service is the one of the month in which the quotation is sent by the applicant and accepted by the contracting authority, namely August 2021. Such rate will be considered as fixed and applied to all payments within the framework of this



The Gambia - EU Cooperation



This Project is co-funded by the European Union

contract. According to the InforEuro rate of August, 1 EUR = 60.75 GMD. Therefore, the maximum budget for this service is 218,700.00 GMD.

Quotations

Bidders shall submit a quotation to the European Research Institute (ERI) with the title: "Local Monitoring and Visibility Expert for the CONNECTING project" Quotations should include:

- cost of the service;
- CV.

Selection of proposals

The proposal that will get the highest score will be selected. Selection of proposals will be based on the following criteria:

Award Criteria	Maximum Points
Price	40
Qualification	20
Previous work experience	20
Compliance with Terms of Reference	20
Total	100